

E-Team Board Meeting 5.1.18 Summary:

Attendees:

CO-PRESIDENTS: Erin Aghai & Allyssa DelPiano
CO-VPS STUDENT ADVISORY: Jamie Grossman & Kim Bishop
CO-VPS FUNDRAISING: Kristin Moss & Danielle Brooks
CO-TREASURER: Angela Hartmann
CORRESPONDING SECRETARY: Lisa Clayden
RECORDING SECRETARY: Alex Wolfe
TEACHER: Alex Zwick
ADVISORY BOARD KINDERGARTEN: Kim Garr
ADVISORY BOARD 1ST GRADE: Philip An
ADVISORY BOARD 3rd GRADE: Tania Buescher
ADVISORY BOARD 4th GRADE: Tracy Byers
ADVISORY BOARD 5TH GRADE: Melissa Davis
PRINCIPAL: Christine Chun

Absentees:

ADVISORY BOARD 2nd GRADE: Arwen Williams

ACTION ITEMS:

- 🍏 Talk to E-Team financial advisor on options to set up funding for long term projects
- 🍏 Roles we need to fill as follows
 - AG Speaker/Committee
 - Room Parent Coordinator
 - Enrichment Chair
 - Valet Service Coordinator

MEETING CALLED TO ORDER 7:14 PM

Previous meeting minutes Approved

- **PRINCIPAL'S REPORT:**
- Budget Update – no change.
- Privacy Slats – Waiting to hear back on submitted ticket.
- Front gate latch – Got bid from M & O for \$7k
- All door wedges have been ordered – Paid through charter.
- The additional 7 walkie talkies have been great!
- Parent safety meeting will be on Tuesday, May 15th at 6:00 pm in auditorium.
- New school Photographer – Rick Lindsey (trying him out)
- May 14th – Volunteer brunch 9:00 am (auditorium)
- May 29th – teacher luncheon 2:00 pm (location TBD)
- May 31st @ 7 pm – Transition Board Meeting. (Next year possible every other month to hold meetings in morning.
- June 11th – Kinder Playdate
- **Treasurer Report:** –Tracking to deliver over goal and see attached for detail. Angela & Geraldine provided overview.
- **Budget:**
 - a. \$2,700 for teacher appreciation luncheon

- b. Surplus
 - i. Raise the paddle funds are allocated for 2 full time aids
 - ii. Summer budget meeting will determine what we do with the rest of the surplus
- **Gala:**
 - a. Consider locking in a multi-year deal with El Caballero
 - b. We need to consider expanding A/V capacity at the venue to better serve the larger crowd
- **Fundraising Report:** Spell-A-Thon unfortunately is not going to take place this year.
- **NEW BUSINESS**
- **Closed Campus:**
 - a. Pizza Sales will continue next year (15 min) - \$4,500 in sales YTD
 - b. Library – starting next year, students must be accompanied by adult to be in library after school.
 - c. Enrichment – All students signed up for enrichment will need to be signed up with soaring eagles or YS. Sign up through website and have a prompt for new guidelines, requiring initials before submittal.
- **Valet:** 2 Valet gates (Otsego & Addison) Supervision aids will need to set up lines at 7:30 am.
 - a. Each grade will have 1 month of sign-ups, not by class anymore.
 - b. Grade advisors will spearhead obtaining volunteers.
 - c. Need to push for sign-ups on Kinder orientation and night of teacher assignments.
 - d. Will all be done through sign up genius, not shutterfly
- **Communications:** School Loop, Blackboard
 - a. Researching other ways to improve overall communications with parents
 - b. Website Calendar needs improvement – should be a downloadable calendar
- **Supervision Aids:** Conflict Resolution
 - a. New Guidelines
 - b. Open to bring back parent volunteers

Meeting ended 10:30 PM