

E-TEAM Board Meeting 2/5/19  
Encino Charter Elementary School – Teacher’s Lounge

**Attendees:**

Co-Presidents - Erin Aghai & Allyssa DelPiano  
Co-VP of Student Services - Jamie Grossman & Kim Bishop  
Co-VP of Fundraising - Danielle Brooks (absent) & Kristin Moss  
Co-Treasurers - Jennifer Hatton & Geraldine Hernandez-Abisoror  
Corresponding Secretary - Lisa Clayden  
Recording Secretary - Alex Wolfe (absent)  
Kinder Advisor - Stephanie Porter (absent)  
1<sup>st</sup> grade Advisor - Christina Weiss (absent)  
2<sup>nd</sup> grade Advisor - Gelila Hurwitz  
3<sup>rd</sup> grade Advisor - Chelcie Skrifvars  
4<sup>th</sup> grade Advisor - Allyson Nevil  
5<sup>th</sup> grade Advisor - Honor Dunn  
Teacher - Alex Zwick  
Principal - Christine Chun

**Meeting called to order at 7:09pm**

**1. PRINCIPALS CORNER**

- **Nick Melvoin Flyer** – Facilities Forum in the Valley on February 20<sup>th</sup> at Taft Charter HS
  - i. Invitation to parents
- **Coffee with Principal** – Principal at Portola reached out to Ms. Chun and offered to speak at meeting to discuss Portola’s programs
- **Enrichment** - Ms. Chun talked to teachers who would like a room sign-up sheet for Enrichment
- **Strike** - Ms. Chun suggested to the Board to view Strike agreement on the UTLA website to help answer any questions
- **Brag tags** – Students who missed school days during the strike will still be eligible to receive January tags
- **Positive Behavior Assembly** - Happened on Tuesday, February 5<sup>th</sup>

(Ms. Chun left meeting)

**2. TREASURER REPORT**

- **Budget** - Reviewed Mid-Year Forecast
  - i. \$100.5K in Savings account as of January 31, 2019
  - ii. \$224K in Checking as of January 31, 2019
  - iii. \$127.5K is projected in Checking by July 2019
  - iv. Question raised on moving funds to interest-accruing accounts

- **Gala** - Discussion on Raise the Paddle wish list
  - i. Treasurer suggests using Squares or iPads at checkout

### 3. PARENT MEETING on 2/12

- **Presentation** - Mid-Year Update
  - i. Budget, Board Nominations, and Gala

### 4. FUNDRAISING

- **5<sup>th</sup> Grade** – Dana Martinez is handling See's Candy
  - i. Added a Pancake Breakfast at The Stand
  - ii. Holding Bake Sale during Open House
  - iii. Need to raise additional funds due to more Pali Camp scholarships
  - iv. Discussion on 5<sup>th</sup> Grade Graduation party costs
- **Spirit Wear** - Now on website
  - i. Suggestion to display apparel in hallway
  - ii. Discussion on Selling on old Spirit Wear for a discounted rate
- **Enrichment** - Session 3 going well, per President Aghai
  - i. Discussion on program structure for next year
- **Spell It Day** – Canceled
  - i. Focusing on Reading Rocks week of 3/4 - 3/8 focusing on 6 pillars of character
- **Gala** - Shifted date to April 27<sup>th</sup>
  - i. Cocktail hour new this year

### 5. BOARD RECRUITMENT UPDATES

- Encourage people to attend the mixer at Moss home

### 6. MISCELLANEOUS

- Holiday video is still being edited
- Talent show this year, if someone takes the lead or hire third-party to handle event

**Meeting ended at 9:12pm**